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3 June 1981

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 S.S. *

MEMORANDUM FOR: Director of Data Processing

THROUGH : Executive Officer

25X1 FROM : [REDACTED]
 Acting Chief, Management Staff

SUBJECT : Management Staff Weekly Report
 for Week Ending 2 June 1981

Proposed Headquarters Directives

25X1 ODP concurred on revisions to two Headquarters Regulations
 25X1 [REDACTED] Component-Conducted Training, DRAFT A (Job #9565)
 and [REDACTED] Training at Non-CIA Facilities, DRAFT A (Job
 #9564). Certain clarifications were requested on the latter
 25X1 regulation. ODP withheld concurrence on a proposed revision to
 the Headquarters Handbook [REDACTED] Manual for Security
 Procedures in Agency Areas, Offices, and Buildings, DRAFT C (Job
 #9244). Our objection concerned ambiguities in a paragraph
 25X1 dealing with Agency policy on monitoring or recording telephone
 conversations. [REDACTED]

Proposed ODP Instructions

Two proposed ODP Instructions were distributed to ODP Deputy
 Directors, Division and Staff Chiefs by Management Staff for
 comment: Security Procedures for Word Processor Storage Media
 and Security Procedures for Delta Data Equipment. Comments or
 25X1 concurrence are due in Management Staff by 17 June and 16 June,
 respectively. [REDACTED]

Meeting on FIPS Waivers

25X1 ODP and NPIC personnel will present their respective cases
 for waivers from Federal Information Processing Standards (FIPS)
 60-63 to National Bureau of Standards (NBS) representatives at a
 meeting at Headquarters on 9 June. FIPS 60-63 deal with I/O
 interface standards and a waiver from NBS is required by
 Government regulations before non-conforming equipment may be
 procured. The procedure for review of Agency waiver requests at
 Agency facilities is based on a letter agreement between the DCI
 and the Secretary of Commerce and was proposed because of Agency
 25X1 security concerns. [REDACTED]

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~~SECRET~~Meeting with a Representative of the Congressional Research Service

Senior ODP and Office of Security, ISSG personnel met with Mrs. Louise Becker of the Congressional Research Service, an arm of Congress. Mrs. Becker is drafting a report for Congress discussing the significance of information system security programs and the difficulties encountered in implementation. Agency views and experience were solicited. [REDACTED]

25X1

Reprogramming of Funds

A memorandum is being prepared for the reprogramming of funds in the amount of [REDACTED]. If approved, the contract with [REDACTED] will be fully funded to complete modifications for SAFE and to meet Agency-wide TEMPEST requirements. A decision on the request for reprogramming will be made at the Comptroller's meeting during the third week in June. [REDACTED]

25X1

Excess Equipment

Management Staff declared as excess to Agency needs a Diablo Systems disk drive from the Office of Communications; a Honeywell minicomputer system and teletype unit from NPIC; and a Gerber 16K minicomputer with tape drives, paper tape reader and a teletype printer from OGSR. The acquisition cost of the excess equipment was estimated as \$4,586 from OC, \$90,888 from NPIC and \$99,000 from OGSR. [REDACTED]

Outstanding Advances

As of 3 June 1981, 41 advances remain outstanding, of which, none are delinquent. [REDACTED]

[REDACTED]

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